

# PAYROLL PARTNERS

*Prompt, Precise, Personal Service*



**Spend More  
Time Doing  
What You Do  
Best**

# Welcome to Payroll Partners!



Administering your own payroll can be time consuming, complicated and unbelievably expensive...especially when mistakes are made. There's a lot to remember. Tax filings, child support withholdings, compliance issues...payroll can really weigh you down. **Payroll Partners** is here to help you! With over 25 years of combined experience, **Payroll Partners** is uniquely equipped to handle your entire payroll requirements. Providing expertise for businesses with one to five-hundred employees, one location or across America, you can depend on **Payroll Partners** to provide you with precise and integrated products and services.

## Including:

- **Payroll Processing**
- **Time and Attendance Management**
- **HR Services**

## We offer customized solutions:

- Payroll Processing and Management
- Electronic Tax Filing – Federal, State and Local
- Electronic Time and Attendance
- Employee Payroll Debit and Pay Cards
- Live Customer Service and Technical Support
- Tailored Reports with Web-Based Viewing
- Administration of Tax-Advantageous Programs/Section 125
- Advanced Real-Time Computing with PC-Based Remote Entry
- Same Day Payrolls
- Collection and Processing of Payroll Data
- Comprehensive User-Friendly Payroll Reporting
- 24/7 Web-Based Report Viewing
- Accountant/CPA/Correspondence – No Extra Charge
- Laser Check Signing
- Unlimited Direct Deposit
- Comprehensive Pay Period Reporting
- New Hire Reporting for all states
- Child Support, 401K and Other Agency Checks
- Vacation, Sick, Holiday Accruals
- ... And More!

**Payroll Partners** provides versatile add-on products and an array of enhanced services that are included at no extra charge to you. Our full-service system brings you all the payroll services you need and want.

**Call 859-817-2280 or Toll Free: 1-800-491-1315**

# *Payroll Has Never Been Easier*

You can depend on **Payroll Partners** to provide you with flexible, precise and integrated products and services. Whether your business is small or consists of multiple units and locations, we can handle your payroll with ease. We offer customized solutions to accommodate your individual requirements. Our full-service system brings you all the payroll services you need from a single, reliable source simplifying payroll so that you can concentrate on what you do best.

## **Products and Services *at a Glance***

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### **Payroll Processing**

#### *Secure Timely*

We automate the entire payroll process, eliminating time consuming processing steps. With **Payroll Partners**, your payroll processing tasks become as simple as a phone call, fax or the click of a mouse! Each pay period, your employee's checks and reports arrive at your office or the funds are directly deposited into your employee's accounts. The choice is yours!

#### *Accurate*



Our payroll process includes seven edit checks before your payroll goes out the door. Accuracy is critical to provide you with the highest of standards. By staying current with ever-changing payroll and tax laws,

**Payroll Partners** ensures complete compliance with the latest regulations and payroll obligations. **Fully bonded and insured, we take complete responsibility for all aspects of your payroll management.**

# Introducing . . . PartnerTime

## *Streamlined Accessible Efficient*

PartnerTime is an easy-to-use, web-based, electronic time and attendance solution. This service is based entirely online...there's no software to buy, install or manage. It's an affordable, cost-effective time management solution.

### *Snapshot of Benefits*

- Eliminates Manual Timecard Processing
- Wipes Out Employee Time Theft
- Web-Based Interface Ease of Use
- Low Up-Front Costs
- Minimal Training and Implementation
- Information Stored in a Confidential and Secure Data Center
- 24/7 Accessibility from Any Internet-Enabled Computer



*Electronic Time and Attendance saves an estimated \$1000.00 per employee per year. These savings are the result of a reduction in the cost of processing payroll, reduction in human error in recording time, elimination of unauthorized overtime and reduction in the time spent on employees' information requests. – American Payroll Association*

## **Payroll Debit and Pay Cards**

### *A Unique Employee Benefit*

There are millions of people in the world without access to traditional bank services. Most likely, this includes some of your employees. Without a bank account, a hard-working individual must resort to a check cashing service, which can

***We care. . . 5% of annual earnings are donated to charitable organizations.***



cost them as much as 5% of each paycheck. Offer your employees the benefits of a Payroll Debit Card, where they can enjoy 24-hour access to their funds, with little or no cost, at over a million locations worldwide. You'll be saving your employees time and money, while fostering loyalty and productivity.

*Payroll debit and pay cards eliminate lost or stolen paychecks and the hassle of reissuing them!*

## **Human Resource (HR) Administration**

### *Peace of Mind*

Improve the efficient handling of administrative and employee paperwork. All reports are customized so that you can easily track HR and benefit information, such as competencies, training, position history and more. Automation allows us to help you stay in compliance with all new and changing laws and regulations.



## **Section 125 Plan Administration**

We also help businesses implement an innovative and cost-effective benefits management tool: Section 125 of the Internal Revenue Code. With Section 125, you have the power to establish tax-advantageous programs that can significantly enrich your current benefit plans. As a result, controlling and maintaining benefit costs can be substantially improved.

## Cutting-Edge Technologies



The latest in advance technologies will reduce your costs. Need a report? Unsure of an employee's hire date? You'll always have quick access to the latest payroll information, with the ability to retrieve data...anytime and from anywhere! We feature: Labor Distribution, Automated Local Taxes, Point-In-Time Reporting, General Ledger Posting Reports, Pre-Process Edit Reports, Remote Entry Access System and more!

## Our Dedication to Customer Service



You will always receive the assistance of a live dedicated team member, a real person, not a machine. Our service includes personal support from your assigned representative, ensuring that your questions are answered by individuals familiar with your account. We offer the best payroll specialist-to-client ratio in the industry. It's payroll done right...the first time, every time! On time!

**Save Time & Money!**  
**Call Today for a**  
**Free Estimate on**  
**Our Customized Payroll Services**

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